

Upper Elementary School Arabic Teacher

Job Description-Reference code 010020

Category: Teaching & Learning - Teacher

Department: Teaching & Learning Department

General Qualifications:

- Bachelor's degree in Arabic Language, Education, or a related field (Master's degree preferred). (3 years' experience and above)
- Teaching diploma or licensure for elementary education with a specialization in Arabic Language is preferred.
- Proficiency in Modern Standard Arabic and familiarity with regional Arabic dialects.
- Effective communication, interpersonal, and organizational skills.
- Passion for promoting Arabic language proficiency and cultural understanding.

Reporting: Arabic Coordinator for School

Job Goal: As the Upper Elementary School Arabic Language Teacher for grades 4, 5, and 6, your primary responsibility is to provide comprehensive and engaging instruction in the Arabic language, fostering language proficiency, cultural understanding, and communication skills. The role involves developing age-appropriate lesson plans, implementing effective teaching strategies, and creating a positive learning environment that encourages students to explore the richness of the Arabic language and culture. Below are the essential functions and responsibilities:

Essential Functions and Responsibilities

Curriculum Development and Implementation:

- Develop and deliver well-structured lesson plans aligned with the elementary school Arabic language curriculum.
- Introduce and teach fundamental Arabic language skills, including reading, writing, speaking, and listening.

Language Proficiency:

- Facilitate the development of students' proficiency in the Arabic language through targeted language exercises and activities.
- Assess and monitor progress in reading comprehension, vocabulary acquisition, and grammar skills.

Cultural Enrichment:

- Integrate cultural elements into language lessons to enhance students' understanding and appreciation of Arabic culture.
- Explore traditions, literature, and historical aspects relevant to the Arabic-speaking world.

Communication Skills:

- Focus on developing students' oral communication skills in Arabic through conversation, discussions, and presentations.
- Provide opportunities for students to express themselves effectively in both written and spoken Arabic.

Interactive Learning:

- Incorporate interactive and engaging learning activities to make Arabic language lessons enjoyable.
- Use technology and multimedia resources to enhance language instruction.

Arabic Literature and Poetry:

- Introduce students to Arabic literature, poetry, and storytelling to foster a love for literature in the Arabic language.
- Explore age-appropriate literary works and encourage creative expression.

Assessment and Feedback:

- Implement formative and summative assessments to evaluate students' Arabic language proficiency.
- Provide constructive feedback to help students improve their language skills.

Integration with Other Subjects:

- Collaborate with other subject teachers to integrate Arabic language concepts into interdisciplinary projects.
- Connect the Arabic language to other areas of study, such as history, geography, or social studies.

Parental Communication:

- Communicate regularly with parents or guardians to share information about students' progress in the Arabic language.
- Conduct parent-teacher conferences to discuss individual student performance and growth.

Language Enrichment Activities:

- Organize and participate in language enrichment activities such as Arabic clubs, language contests, or cultural events.
- Create an immersive language environment that encourages students to use Arabic in various contexts.

Adaptive Teaching Strategies:

- Differentiate instruction to accommodate students with diverse learning styles and abilities.
- Provide additional support and challenges to ensure each student's language progress.

Term of Employment: One - Year Contract renewable yearly by written notice and mutual agreement.

Evaluation Method

The Upper Elementary School Arabic teacher shall teach the Arabic Curriculum assigned for its section to the students. The Teaching & Learning Director will drive the evaluation process according to the defined procedure. The KPIs for measuring the effectiveness of the Upper Elementary School Arabic teacher's contribution to the overall function of the school include:

Arabic Language Proficiency (Reading and Writing Skills: Assess students' proficiency in reading and writing Arabic at an age-appropriate level. Grammar and Vocabulary: Monitor students' understanding and application of Arabic grammar rules and vocabulary). Oral Communication Skills (Spoken Arabic Proficiency: Evaluate students' ability to communicate effectively in spoken Arabic. Participation in Oral Activities: Measure student engagement and participation in oral communication activities). Cultural Understanding (Knowledge of Arabic Culture: Assess students' understanding of cultural elements integrated into Arabic language lessons. Appreciation for Arabic Traditions: Evaluate students' appreciation for Arabic traditions, literature, and historical aspects). Interactive Learning and Technology Integration (Use of Multimedia Resources: Assess the teacher's incorporation of multimedia resources to enhance Arabic language instruction. Engagement in Interactive Learning: Measure student engagement in interactive and technology-enhanced Arabic language activities). Assessment and Feedback (Formative and Summative Assessments: Evaluate the effectiveness of both formative and summative assessments in measuring Arabic language proficiency. Quality of Feedback: Assess the quality of feedback provided to students to help them improve their language skills). Integration with Other Subjects (Collaboration with Other Teachers: Evaluate the teacher's collaboration with other subject teachers to integrate Arabic language concepts into interdisciplinary projects. Cross-Curricular Integration: Assess how the Arabic language is connected to other areas of study, fostering a holistic educational experience). Parental Communication (Frequency and Quality of Communication: Evaluate the frequency and quality of communication between the teacher and parents regarding students' progress in Arabic language. Parental Involvement: Monitor parent-teacher conferences, workshops, or events related to Arabic language education). Language Enrichment Activities (Participation in Language Enrichment Activities: Measure the number of students participating in Arabic language clubs, contests, or cultural events. Success of Language Enrichment Initiatives: Assess the success of language enrichment activities in promoting language proficiency). Adaptive Teaching Strategies (Differentiation of Instruction: Evaluate the teacher's ability to differentiate instruction to meet the needs of students with diverse learning styles and abilities. Individualized Support: Assess the provision of additional support and challenges to ensure each student's language progress). Student Engagement and Motivation (Overall Student Engagement: Measure student engagement and motivation during Arabic language lessons. Creation of a Positive Learning Environment: Evaluate the teacher's efforts in creating a positive and inclusive learning environment for Arabic language studies). Professional Development (Engagement in Professional Development: Monitor the teacher's participation in professional development activities related to Arabic language education. Incorporation of New

Strategies: Assess the teacher's ability to incorporate new and effective teaching strategies in Arabic language education).

Selection and Appointment Process

Interested candidates should submit a resume, a portfolio of similar work done, and a cover letter explaining their qualifications and interest in the position. Application instructions and contact information should be included. This Job Description provides an overview of the responsibilities and qualifications for a Upper Elementary School Arabic Teacher. The specific requirements and expectations may vary depending on the school's needs, and the scope of its teaching and learning efforts.